



U.S. DEPARTMENT OF COMMERCE
Office Of The Secretary

BUSINESS DEVELOPMENT MISSION APPLICATION

In providing the information requested in this application, please feel free to attach additional pages as necessary.

PARTICIPANT INFORMATION

1.Name and Title of the Person(s) Applying to Participate in the Mission:	2. Applicant Phone and E-mail Address:
3.Name and Title of Contact (if different from #1 above):	4. Contact Phone and E-mail Address:
5. Attach a Biography for the Person Applying to Participate in the Mission. Please include a photo (passport-sized, high-resolution).*	

COMPANY INFORMATION

6. Company's /Organization's Name:	7. Company's / Organization's Web Address:
8. Company's / Organization's Address (HQ):	9. Number of Employees: 10. Annual Sales / Receipts (approximate):
11. How would you best describe your business model: Other:	12. Parent company(s) if applicant company or organization is a subsidiary: 13. Please Attach a One-page Company/Organization Description. *

14. Are you currently working with a U.S. Department of Commerce office or U.S. Embassy?
If yes, please provide the office name (e.g., USEAC, MBDA, Advocacy Center, etc), location and the names of the specialist you are working with:

15. Please Describe your company/organization's industry sector(s) that you seek to promote on the mission:

16. For each of the goods and/or services that company/participant intends to export through this trade mission:

a)Is the good or service manufactured or produced in the United States?

b) If the percentage of U.S. Content is less than 51 percent of the value of the finished goods or services, please explain why the products and/or services should be considered for promotion during mission.

17. Export Experience

a) Has Company exported its products/services before? Yes ____ No ____

If yes, please provide the names of the countries to which you exported and the approximate dollar value of the Company's worldwide exports for the last two calendar years:

b) Has Company exported to trade mission country/countries before? Yes ____ No ____

If yes, please provide the approximate dollar value of the Company's exports, for each of the last two calendar years, to the country or countries targeted by this trade mission:

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MISSION-RELATED INFORMATION

18. Does the Company/Organization have investments in the country(s) and/or region? Yes ____ No ____
a) If yes, please provide a brief description of the Company's/Organization's activities in the country(s) and or region targeted by this mission:

19. Please describe any specific export or policy issues that you would like to discuss during the sessions with foreign government officials .

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20. Provide a brief description of how your participation is consistent with the goals/objectives of this mission, as set forth in the mission statement:

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21. In one or two sentences, describe how your Company/Organization would define success from participation on this mission:

CERTIFICATIONS

In connection with its participation in this business mission, Company/Organization certifies that:

- (A) Company/Organization has identified to the Department of Commerce for its evaluation any business pending before the Department of Commerce that may present the appearance of a conflict of interest.
- (B) Company/Organization has identified any pending litigation (including any administrative proceedings) to which it is a part that involves the Department of Commerce.
- (C) Company/Organization meets the minimum requirements as stated in the Mission Statement.
- (D) Company and its affiliates (1) have not and will not engage in the bribery of foreign officials in connection with company's/participant's involvement in the mission, and (2) maintain and enforce a policy that prohibits the bribery of foreign officials.

The undersigned hereby certifies that the information provided above is true and correct.

Signature of Duly Authorized Company/Organization Representative

Date

Print Name and Title of Signatory

***Supplemental information and attachments requested in items #5 and #13 can be submitted via e-mail (BusinessLiaison@doc.gov) or by fax (202-482-4054).**

The U.S. Department of Commerce is authorized to collect this information under 15 U.S.C. 1512, Reorganization Plan No. 3 of 1979 (5 U.S.C. Appendix 1). We use this information to determine whether or not the applicant should be selected to participate in the business mission, as set forth in the mission statement.

Although you are not required to respond, no agreement may be concluded for the Company's/Organization's participation in a U.S. Department of Commerce business mission unless a completed Business Mission Application has been received. If information is not provided, the Department may either reject the application or take the lack of information into account when it evaluates the applications relating to the mission.

Following the completion of a business mission, the business mission file is available to the public. Information provided by applicants that would be protected against disclosure under the Freedom of Information Act, and other types of information exempt from disclosure, will be redacted from the publicly available files.

The Paperwork Reduction Act of 1995. Notwithstanding any other provision of law, the Paperwork Reduction Act of 1995 says that no one is required to respond to a collection of information unless it displays a valid OMB control number, which for this form is 0625-0147. The required to complete this information is estimated to be 30 minutes per response, including time to review instructions, search data resources, gather data needed, and complete and review the information collection. If you have comments about this burden estimate or any other aspect of this collection of information, including suggestions for improving this form or reducing this burden, please write to: Reports Clearance Officer, Office of the Secretary, U.S. Department of Commerce, Room 6611, 14th Street and Constitution Avenue, N.W., Washington, DC 20230.

PLEASE SUBMIT APPLICATION AND ATTACHMENTS VIA EMAIL TO BUSINESSLIAISON@DOC.GOV